



**Georgetown Zoning Board of Appeals**  
*Memorial Town Hall ♦ One Library Street ♦ Georgetown, MA 01833*

**Business Minutes**

**September 6, 2011**

7PM - Town Hall, 3rd Floor Meeting Room

---

Board Members Present:            Jeff Moore, Chairman  
   Paul Shilhan, regular member  
   Gina Thibeault, regular member  
   Sharon Freeman, regular member  
   Evan O'Reilly, associate member

Absent : Dave Kapnis, regular member

Zoning Clerk: Patty Pitari

---

Chairman Moore called the business meeting to order at 7:10pm, and stated the Board of Appeals will conduct this meeting according to rules laid out in Chapter 40A of the General Laws of the Commonwealth of Massachusetts, Roberts Rules of Order and its own particular set of rules, entitled Rules of Procedure, a copy of which is on file with the town clerk, another copy is available from the clerk at this meeting. This meeting is being taped recorded for the purpose of taking minutes.

**Finance Report**

Patty updated the board on the Revolving Account.

**Motion** P. Shilhan/G. Thibeault to pay Schwaab, Inc. \$62.00 for the Zoning received stamp for 2012 – 2016 , all in favor, motion carried.

**New Business:**

Approve Business and Hearing Minutes of August 2, 2011.

S. Freeman/E. O'Reilly amended the business minutes and strike Evan from being absent. All in favor, motion carried.

**Motion** – S. Freeman/E. O'Reilly to approve the Business Minutes of 8/2/11, all in favor, P. Shilhan, G. Thibeault abstained as they were absent for the business portion of 8/2/11 as amended. Motion carried.

**Motion** – S. Freeman/Evan O'Reilly to approve the Hearing minutes of 8/2/11, for 119 Elm St. and 201 Central Street, all in favor. Motion carried.

**Correspondence**

- 1, Building Inspector Correspondence - Denial for 17 Nelson Ave. and letter re; 7 Andover St. for the wireless facilities requirement for a building permit.
2. Plan distribution from the Planning Board – Site Plan Review for 7 Martel Way. Patty explained the Arcview and that the entire lot is in the water resource and may need to come before the board. She contacted both the town planner and building inspector and gave comments to planning as it was requested by Sept. 7<sup>th</sup>. This address has 2 previous zoning decisions, and may need to come back to the board. Patty will update the board after the Planning board 9-14 hearing.
3. A Public record request was processed in the amount of \$66.00 by Patty and deposited into the General Fund.
4. A letter from the attorney general's office on the May Town Meeting. All was approved with comments on two items from Planning.

**Old Business**

Next application is not ready for October.

**Close Business**

**Motion** – G. Thibeault/E. O'Reilly to close the business meeting at 7:26pm. All in favor, motion carried.

Respectfully Submitted  
Patty Pitari  
ZBA Administrative Assistant

Date Approved 10-4-11